

User Guideline for
*Investigator/Clinical Research Associate
(CRA) – Revision & Deletion of
Submission*

National Medical Research Register v2.0

National Institutes of Health (NIH)

Version 1.0, November 2023

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Prerequisite For Submission

ID	Criteria
1.1	User has the access to NMRR Version 2.0 (nmrr.gov.my) via a stable internet connection
1.2	General Prerequisite: <ul style="list-style-type: none"> ● Should logged in as Investigator or Clinical Research Associates (CRA) ● Should have completed the profile page ● Submission with a Research ID (for research that hasn't been registered in NMRR) or Submission with an NMRR ID (for research that has successfully registered in NMRR and currently being processed at any level of processing (either by JPP-NIH or MREC or MRG))
	Prerequisite for Revision <ul style="list-style-type: none"> ● Submission is assigned with status "Incomplete Submission/Revision Required" by NMRR Secretariat or with status "Revision Required" by either JPP-NIH or MREC or MRG
	Prerequisite for Deletion <ul style="list-style-type: none"> ● Only for submission with Research ID (for research that hasn't been registered in NMRR) ● Submission with status "Pending Submission" or status "Incomplete Submission/Revision Required"
1.3	User has a role assigned during submission of research registration either as: <ul style="list-style-type: none"> ● Principal Investigator (PI) ● Main Corresponding Person (Main CP) ● Backup Corresponding Person (Backup CP)

Information/ Documents Required

* Mandatory field/items/parameter/documents

** Kindly refer to the **Data Elements and Parameters for NMRR Submission** document for the definition and further explanation regarding each item and parameter required during a submission.

*** Depending on the query and comment given by the secretariat currently processing the submission

• Research Registration Information

General Information

1. Submission Type*
2. Research Title*
3. Public Title*
4. Research Title Abbreviation*
5. Protocol ID
6. Research Scope*
7. Research Type*

Study Information

1. Research Type Information* (**based on Research Type selected**)
2. Study Information*
3. Disease and/or Research Area*
4. Investigational Products* (**only for Interventional Research Type**)
5. Inclusion / Exclusion Criteria*
6. Study Timeline*
7. Subject (Sample Size) Description*
8. Sites Description*
9. Current Study Recruitment Status / Study Status
10. Outcome Measures*
11. Biospecimen Collection / Archiving* (**only for Interventional & Registry/ Biobanking/ Clinical Database Research Type**)
12. Ethical Application Status*
13. Study URL*

Study Site

1. Study Site Listing*

Investigator & Sponsor Updates

1. Study Team*
2. Contact for Public Queries* (**only for Interventional Research Type**)
3. Corresponding Person*

4. SAE Corresponding Person (**only for Interventional & Observational Research Type**)
5. PD Corresponding Person (**only for Interventional & Observational Research Type**)
6. Sponsor*
7. Contract Research Organisation – CRO*

Submission Purposes

1. Purpose of Submission Listing*
 - a. Research Registration (auto selected on initial creation of research submission)
 - b. Scientific Review & Ethical Approval
 - c. Grant (MRG) Submission
2. Notification of Research to Other Authority

• **MREC Ethical Approval**

Scientific Review & Ethical Approval (If Scientific Review & Ethical Approval

Submission is selected)

1. Research Documents
 - a. Cover Letter to MREC
 - b. Declaration of Conflict of Interest (COI form)
 - c. Study Protocol
 - d. Study Protocol Checklist (**only for Interventional Research Type**)
2. Patient/Participant Information Sheet
 - a. Patient Information Sheet (PIS) & Informed Consent Form (ICF)
 - b. Patient Information Sheet (PIS) & Informed Consent Form (ICF) checklist (**only for Interventional Research Type**)
 - c. Information Sheet & Assent Form for Minors, 7-12 years
 - d. Information Sheet & Assent Form for Minors, 13 to less than 18 years
 - e. Optional Patient Information Sheet (PIS) & Informed Consent Form (ICF) for genetic, pharmacodynamic / pharmacogenomic / other studies (**only for Interventional Research Type**)
 - f. Optional Patient Information Sheet (PIS) & Informed Consent Form (ICF) for future research other studies (**only for Interventional Research Type**)
 - g. Pregnant Partner Information Sheet & Informed Consent Form (**only for Interventional Research Type**)
 - i. Checklist for Research on Stem Cell & Cell Based Therapy, National Stem Cell Research and Ethics Subcommittee (NSCERT) (**only for Interventional Research Type**)
 - h. Checklist for First Research Protocol (**only for Interventional Research Type**)
3. Clinical Form Report / Data Collection Form
4. Questionnaire
5. Interview Guideline (**only for Qualitative & Mixed Method Research Type**)
6. Project Gantt Chart

7. Investigational Brochure (**only for Interventional Research Type**)
8. Advertisement (**only for Interventional Research Type**)
9. Patient Diary (**only for Interventional Research Type**)
10. Insurance Indemnity
11. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA)
12. Letter from Other Ethical Committee/ Approval Committee
 - a. Other Ethical Committee
 - b. Other Approval Body (NSCERT, NRDHM, MDA, First-In Human Committee)
13. Other Related Documents
14. Reason Not to Provide Document
15. Investigator Documents

Type of Document required for different research type

****Different research type may also require certain documents to be uploaded and submitted to MREC (even it is not marked as mandatory document in NMRR).**

No	Research Type	Document Required (* mandatory for submission)
1.	Interventional	1. Research Documents* 2. Patient/Participant Information Sheet* 3. Clinical Form Report / Data Collection Form* 4. Questionnaire 5. Interview Guideline 6. Project Gantt Chart* 7. Investigational Brochure 8. Advertisement 9. Patient Diary 10. Insurance Indemnity 11. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA) 12. Letter from Other Ethical Committee/ Approval Committee 13. Other Related Documents 14. Reason Not to Provide Document 15. Investigator Documents (uploaded from Investigator & Sponsor section)
	Observational	1. Research Documents* 2. Patient/Participant Information Sheet 3. Clinical Form Report / Data Collection Form 4. Questionnaire 5. Project Gantt Chart* 6. Insurance Indemnity 7. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA) 8. Letter from Other Ethical Committee/ Approval Committee

		<ul style="list-style-type: none"> 9. Other Related Documents 10. Reason Not to Provide Document 11. Investigator Documents (uploaded from Investigator & Sponsor section)
	Qualitative Research	<ul style="list-style-type: none"> 1. Research Documents* 2. Patient/Participant Information Sheet* 3. Clinical Form Report / Data Collection Form 4. Questionnaire 5. Interview Guideline* 6. Project Gantt Chart* 7. Insurance Indemnity 8. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA) 9. Letter from Other Ethical Committee/ Approval Committee 10. Other Related Documents 11. Reason Not to Provide Document 12. Investigator Documents (uploaded from Investigator & Sponsor section)
	Mixed Method Research	<ul style="list-style-type: none"> 1. Research Documents* 2. Patient/Participant Information Sheet* 3. Clinical Form Report / Data Collection Form* 4. Questionnaire 5. Interview Guideline* 6. Project Gantt Chart* 7. Insurance Indemnity 8. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA) 9. Letter from Other Ethical Committee/ Approval Committee 10. Other Related Documents 11. Reason Not to Provide Document 12. Investigator Documents (uploaded from Investigator & Sponsor section)
	Proof of Concept / Theoretical Research	<ul style="list-style-type: none"> 1. Research Documents* 2. Patient/Participant Information Sheet 3. Clinical Form Report / Data Collection Form 4. Project Gantt Chart* 5. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA) 6. Letter from Other Ethical Committee/ Approval Committee 7. Other Related Documents 8. Reason Not to Provide Document 9. Investigator Documents (uploaded from Investigator & Sponsor section)

	Applied Research	<ol style="list-style-type: none"> 1. Research Documents* 2. Patient/Participant Information Sheet 3. Clinical Form Report / Data Collection Form 4. Project Gantt Chart* 5. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA) 6. Letter from Other Ethical Committee/ Approval Committee 7. Other Related Documents 8. Reason Not to Provide Document 9. Investigator Documents (uploaded from Investigator & Sponsor section)
	Registry/ Biobanking/Clinical Database	<ol style="list-style-type: none"> 1. Research Documents* 2. Patient/Participant Information Sheet 3. Clinical Form Report / Data Collection Form 4. Project Gantt Chart* 5. Memorandum of Understanding / Research Agreement / Clinical Trial Agreement (CTA) 6. Letter from Other Ethical Committee/ Approval Committee 7. Other Related Documents 8. Reason Not to Provide Document 9. Investigator Documents (uploaded from Investigator & Sponsor section)
	Clinical Audit/ Quality Assurance/ Quality Control	<ol style="list-style-type: none"> 1. Research Documents* 2. Patient/Participant Information Sheet 3. Clinical Form Report / Data Collection Form 4. Project Gantt Chart* 5. Agreement / Clinical Trial Agreement (CTA) 6. Letter from Other Ethical Committee/ Approval Committee 7. Other Related Documents 8. Reason Not to Provide Document 9. Investigator Documents (uploaded from Investigator & Sponsor section)
	Systematic Review/ Scoping review/ Rapid-review/ Meta-analysis/ Meta-synthesis	<ol style="list-style-type: none"> 1. Research Documents* 2. Project Gantt Chart* 3. Reason Not to Provide Document 4. Investigator Documents (uploaded from Investigator & Sponsor section)
	Special Write Up	<ol style="list-style-type: none"> 1. Research Documents* 2. Project Gantt Chart 3. Reason Not to Provide Document 4. Investigator Documents (uploaded from Investigator & Sponsor section)

- **MOH Research Grant (MRG) Application**

Grant (MRG) Submission (If Grant (MRG) Submission is selected)

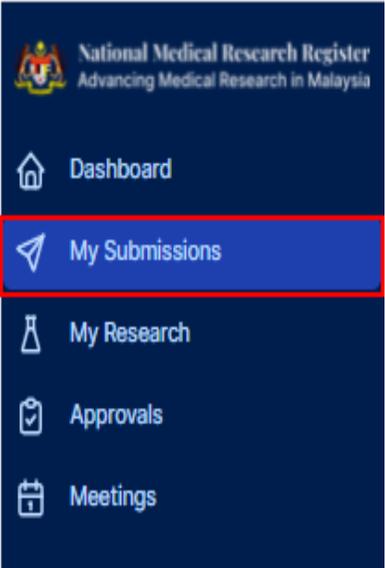
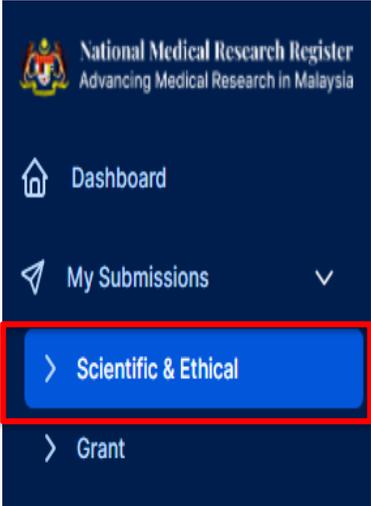
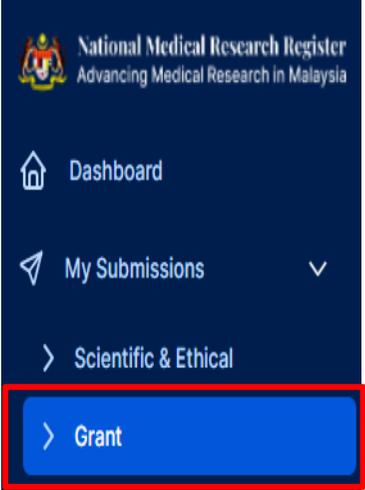
1. Costing Details

- a. By Years (Overall Total Costing – auto calculate)

- i. Cost Category
 - ii. Details Justification
 - iii. Amount per Category
 - iv. Total per year

1.0 – Existing Research Submission (Revision & Incomplete Submission)

1.1 – Editing of Research Submission with status either as “Incomplete Submission/Revision Required” or “Revision Required”

No	Step-by-step instructions	Remark
1.	<p>Log in as Investigator or CRA in NMRR. Click on the  menu.</p> 	
2.	<p>In the case where a Research Submission is assigned with status either as “Incomplete Submission/Revision Required”. “Revision Required”. Scroll over the main menu located on the side of display page, go to “My Submission”. Then click on the “Scientific & Ethical” (if the revision is during the registration of NMRR or under review by either JPP-NIH or MREC) or “Grant” (if the revision is during the grant review.)</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;"> <p>①</p>  </div> <div style="text-align: center;"> <p>or</p>  </div> <div style="text-align: center;"> <p>②</p>  </div> </div>	<p>User (PI, Main CP & Backup CP) will be notified via email if a particular Research Submission requires revision at any level of the research processing,</p>

3 A list of all existing Research Submission will be displayed

Submissions

Keyword: Search NMRR ID, Research ID or Title of the Submission

Status: Select All

EXCEL PDF Show 10 entries

#	RESEARCH ID	NMRR ID	TITLE	RESEARCH SCOPE	RESEARCH TYPE	STATUS	DAY TO SUBMISSION	ACTION
1	RSCH ID-22-00831-AGA			Public Health / Epidemiology	Applied Research	Incomplete Submission/Revision Required	-	[Comment] [Show] [Edit] [Delete]
2					Clinical Audit / Quality Assurance / Quality Control	Approval granted via Expedited Review by MREC Chairperson/ Deputy Chairperson	163	[Show]

The status of a Research Submission that requires revision or more information will have the status either:

- **“Incomplete Submission/Revision Required”**: if the revision is from NMRR Secretariat
- **“Revision Required”**: If the revision is from any other research processing levels (JPPNIH or MREC or MRG)

User also may use the filter function to filter “Revision Required” study

Submissions

Keyword: [Empty]

Status: Select All

EXCEL PDF Show 10 entries

#	RESEARCH ID	NMRR ID	TITLE	RESEARCH SCOPE	RESEARCH TYPE	STATUS	DAY TO SUBMISSION	ACTION
1	RSCH ID-23-05832-1FN			Public Health / Epidemiology	Observational	Revision Required		[Comment] [Show] [Edit] [Delete]
2	RSCH ID-22-00831-AGA	NMRR ID-23-00831-AGA			Clinical	Approval granted via Expedited Review by MREC Chairperson/ Deputy Chairperson	163	[Show]

Showing 1 to 2 of 2 entries

In Research Submission Listing, the following action icons are accessible to user

- Comment [Comment icon] icon – to view the comment or query by reviewer/secretariat during revision required
- Show [Show icon] icon - to view the data of Research Submission
- Edit [Edit icon] icon - to edit the Research Submission (icon available only for Research Submission with status “Pending Submission” and “Revision Required” or “Incomplete

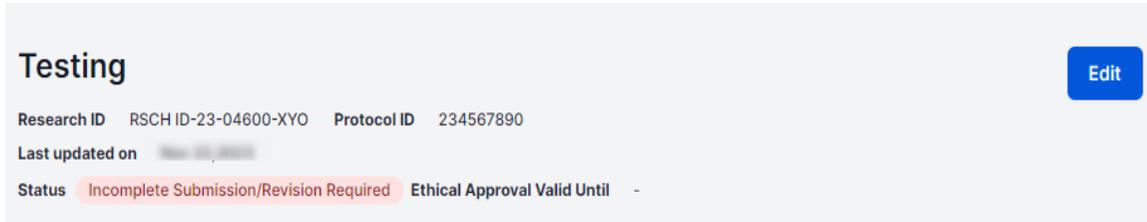
AR
Revision Required
Registration Approved
Incomplete Submission/Revision Required
Processing Submission by NMRR Secretariat

Or

Pending Submission
Pending Update
Revision Required
Registration Approved

Submission/Revision Required”
- Bin  icon - to delete Research Submission (icon accessible only in Scientific & Ethical Menu with Research status “Pending Submission” or “Incomplete Submission/Revision Required” at NMRR Registration level

4. When viewing the data of Research Submission (click on the ) , user will be able to view the General information of the Submission over the top of the display page with research status as “Revision Required”



.....
 User will be able to see the decision history of the submission at the end of the General Information as well. The submission history is displayed in historical order

Decision Histories

DECISION	DECISION DATE	APPROVAL AUTHORITY
Initial Submission	2023-11-22 11:55:04	Investigator
Incomplete Submission/Revision Required	2023-11-22 12:11:01	NMRR Secretariat 

User may also download the document supplemented by the secretariat if there is an icon *() available next to the decision status

5. To see the comment and query given to the submission, first click on the  icon of the intended Research Submission.

#	RESEARCH ID	NMRR ID	TITLE	RESEARCH SCOPE	RESEARCH TYPE	STATUS	DAY TO SUBMISSION	ACTION
1	RSCH ID-22-00831-AGA			Public Health / Epidemiology	Applied Research	Incomplete Submission/Revision Required		   

A new page "Review and Comment will be shown displaying the list of queries and comment given by either secretariat or reviewers.

Review and Comment

Edit Submission

NMRR Data Check
Study Duration *

NMRR Secretariat Comment

revise the following study duration to correspond to the gantt Chart's

Investigator Response *

User is advised to read through the comment and query given and then proceed with the editing of the submission information and document (do not response to the query inside the investigator response without the necessary editing and/or uploading the revised document first)

6. Once all the comment and queries has been read through, to edit the submission, click on the  located at the top right of display page .

Review and Comment

Edit Submission

NMRR Data Check
Study Duration *

NMRR Secretariat Comment

revise the following study duration to correspond to the gantt Chart's

Investigator Response *

7. User will be brought to a new tab with the general information of the submission data displayed in the *editing view*.

The screenshot shows a web interface for editing submission data. At the top, there is a table with the following columns: Research ID, RSCH ID-23-03397-BRS, Protocol ID, Last updated on (Oct 24, 2023), and Status (Pending Submission). Below the table, there are several form fields: 'Submission Type *' with radio buttons for 'Industry Sponsored Research (ISR)' and 'Investigator Initiated Research (IIR)'; 'Research/Submission Title *' with a text input field; and 'Public Title *' with a text input field and a subtext 'A title written in simple language that is meant for the general population'. On the right side, there is a vertical sidebar with six navigation items, each with a checkmark icon: 'GENERAL INFORMATION' (Brief information on what you will work on.), 'STUDY INFORMATION' (Explain more information regarding the research study.), 'STUDY SITE' (Where the study will be conducted.), 'INVESTIGATOR & SPONSOR' (Who is the investigator involved and sponsor for this study?), 'PURPOSE OF SUBMISSION' (Select the purpose of submission.), and 'SCIENTIFIC REVIEW & ETHICAL APPROVAL' (Is there any need for review and ethical approval?).

At the end of the page displayed, 2 option buttons are available. If user has made any editing or changes to the general information section, click [Update](#). If not, select the other part from the section listing to add the information and continue with the editing of the submission.

The screenshot shows a 'Research Type *' dropdown menu with 'Observational' selected. Below the dropdown is a yellow tooltip that says 'Choose appropriate type of research according to the methodology / study design'. At the bottom right, there are two buttons: 'Cancel' and 'Update'. The 'Update' button is highlighted with a red border.

Only if there are changes/ editing in the general information section!!

- ✓ GENERAL INFORMATION
Brief information on what you will work on.
- ✓ STUDY INFORMATION
Explain more information regarding the research study.
- ✓ STUDY SITE
Where the study will be conducted.
- ✓ INVESTIGATOR & SPONSOR
Who is the investigator involved and sponsor for this study?
- ✓ PURPOSE OF SUBMISSION
Select the purpose of submission.
- ✓ SCIENTIFIC REVIEW & ETHICAL APPROVAL
Is there any need for review and ethical approval?



**Do the revision or editing in each section accordingly
Complete each section in a sequence order.**

8.

Mandatory fields is marked with *. User is then required to complete the necessary revision based on the query or comment given in the comment section.

Research Keyword *

List of words or phrases that represent the main concept of the research topic and are the words used in everyday life to describe the topic. Keywords help user to find the studies in the database

Click  when user is done with the editing at any subsection required.

Research Keyword *

List of words or phrases that represent the main concept of the research topic and are the words used in everyday life to describe the topic. Keywords help user to find the studies in the database

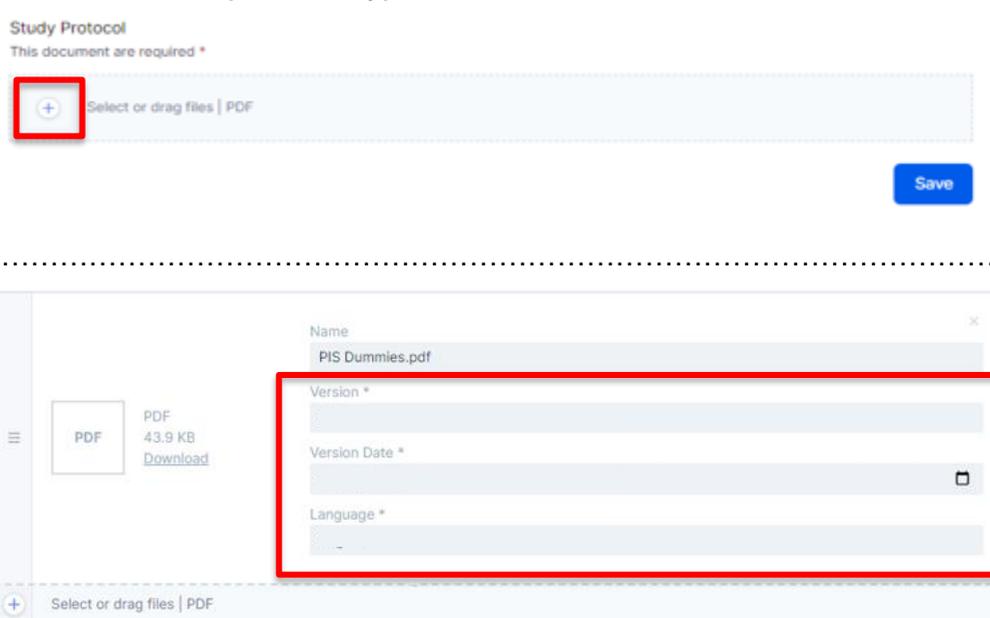


✓ Study Information successfully updated.

9. If there are any changes to the document and user is required to replace the file in the “ Scientific Review & Ethical Approval “ section, user first needs to delete the document on display by clicking the “x” button located at the top right of the document box.



10. User then can upload/replace a new document by clicking on the  icon to access the document file and then selects the required file or dragging the file document into the box. Then, insert the updated version and version date of the documents (**mandatory**).



****Only PDF format file is allowed to be uploaded in this section**

Please ensure the file name has extension “.pdf” at the end of its name. Files without the extension “.pdf” may have the risk of not being able to be read later

Click **Save** for each of the subsection everytime the document has been completely uploaded and information has been filled up in each subsection

Patient Information Sheet (PIS) & Informed Consent Form (ICF)

[View Document History](#)

PDF
43.9 KB
[Download](#)

Name ×

PIS Dummies.pdf

Version *

2

Version Date *

15/03/2022 🗑

Language *

English

+ Select or drag files | PDF

Information Sheet & Assent Form, 7-12 years

[View Document History](#)

+ Select or drag files | PDF

Information Sheet & Assent Form, 13 to less than 18 years

[View Document History](#)

+ Select or drag files | PDF

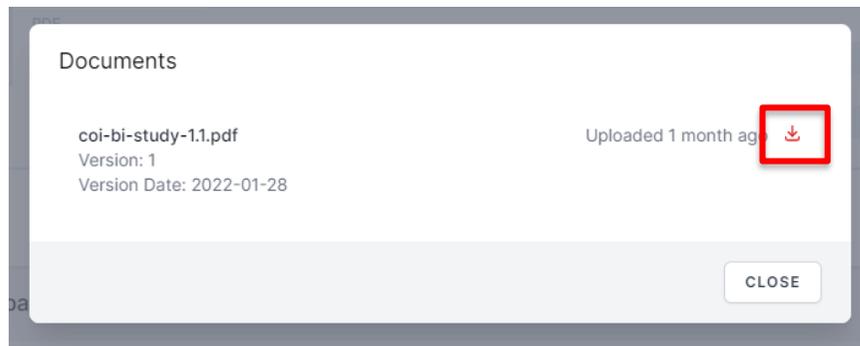
Save

✔ Information successfully updated.

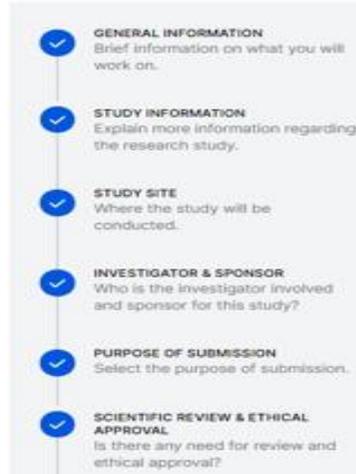
11. Document History is accessible to be viewed by clicking the “View Document History” located at the top right of each document box



a copy of the document can be downloaded if needed by clicking the  if required.

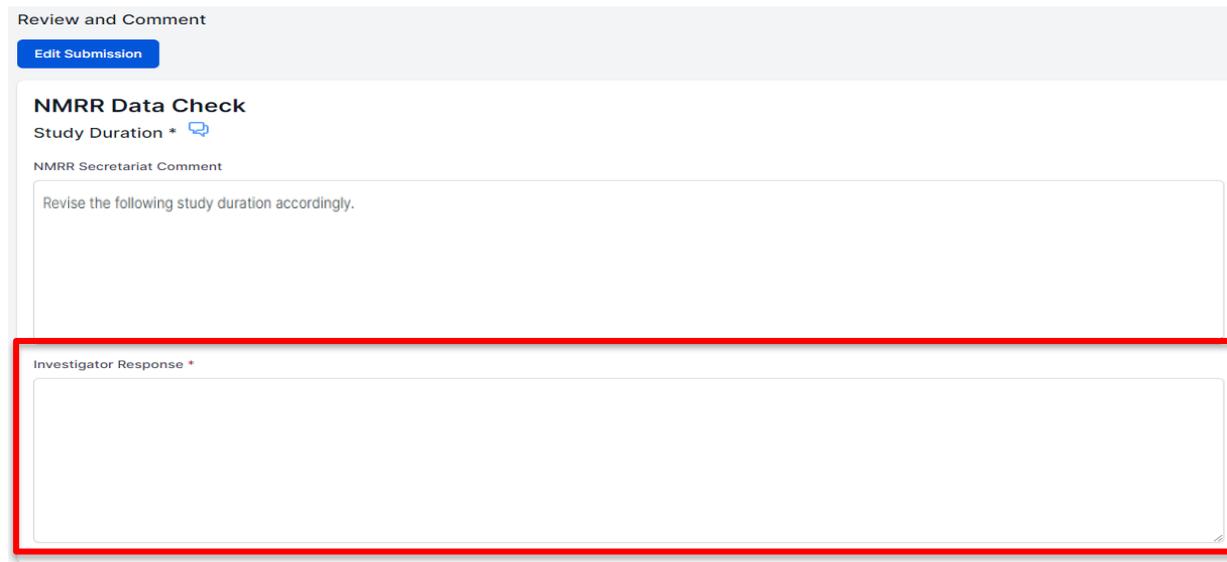


12. User is required to do the revision and editing in reference to the “Comment & Review” page. Once user has edited all the necessary revisions and uploaded all revised documents (**please make sure all the updated information and documents is saved and all section is  ticked**), user is then required to go back at the “Comment & Review” tab to insert the comment response to each of the query given.



Please note that at the revision stage, **“Confirmation of Submission” section is not be available in the listing of the section. Submission of revision (with the acknowledgement of revision by user) will be available at the end of the Comment & Review page** once user has answered all the query and comment given.

13. In the Review & Comment Page, insert the response to each of the query or comment given by typing in the “Investigator Response” box.



14. User may also see the history of review / comment and answers given during previous revision about the the same item or issue by clicking on the  located next to each item/parameter of the checklist.

Review and Comment

[Edit Submission](#)

NMRR Data Check

Study Duration 

NMRR Secretariat Comment

Revise the following study duration accordingly.

Investigator Response *

Comments

revise the following study duration to correspond to the gantt Chart's 4 hours ago

Investigator answer
Revise as requested. information has been changed to correspond to the Gantt's chart uploaded

Revise the following study duration accordingly. 11 minutes ago

The query and answer for the previous revision will be shown in historical order with the latest query/comment given is displayed at the bottom of the list

15. Once all the responses have been answered, user is required **to scroll down to the end of the “Review & Comment” page**, and acknowledge the revision made before submitting the revision back to secretariat.

Investigator Response *

Revise as requested. information has been changed to correspond to the Gantt's chart uploaded

Confirmation of Submission

- I acknowledge that I have read, and do hereby accept the terms and conditions contained in NMRR terms and condition document.
- I made the necessary changes and uploaded the revised documents in response to the secretariat's/reviewer's queries. I've also responded to all of the queries listed above. I understand that failure to address the specified revisions will result in my submission will not be processed.

Submit

Click at the to acknowledge that the revision has been made accordingly. Once both statement have been acknowledge , User can then finally submit the revision submission by click on the

Confirmation of Submission

- I acknowledge that I have read, and do hereby accept the terms and conditions contained in NMRR terms and condition document.
- I made the necessary changes and uploaded the revised documents in response to the secretariat's/reviewer's queries. I've also responded to all of the queries listed above. I understand that failure to address the specified revisions will result in my submission will not be processed.

Submit

16. Once the revision submission has been successfully submitted, user will be brought back the submission listing page.

Submissions

Keyword: Status:

EXCEL PDF Show 10 entries

#	RESEARCH ID	NMRR ID	TITLE	RESEARCH SCOPE	RESEARCH TYPE	STATUS	MRG STATUS	DAY TO SUBMISSION	ACTION
1	RSCH ID-23-04600-XYO			Basic Science / Biomedical	Interventional	Revision Submitted to NMRR Secretariat		0	

Showing 1 to 1 of 1 entries

Previous **1** Next

When viewing the data of submission, the General information of the Submission will be shown on the top part of the display page with the status **“Revision Submitted to NMRR Secretariat**”**

Research ID RSCH ID-23-04600-XYO Protocol ID 234567890

Last updated on

Status **Revision Submitted to NMRR Secretariat** Ethical Approval Valid Until -

The status of a successful new submission of a Research Submission will change from **“Incomplete Submission/ Revision Required”** or **“Revision Required to “Revision Submitted to NMRR Secretariat**”**

***Depending on which secretariat or level of processing requested the revision (Either NMRR Secretariat, JPPNIH Secretariat, MREC Secretariat or MRG Secretariat)**

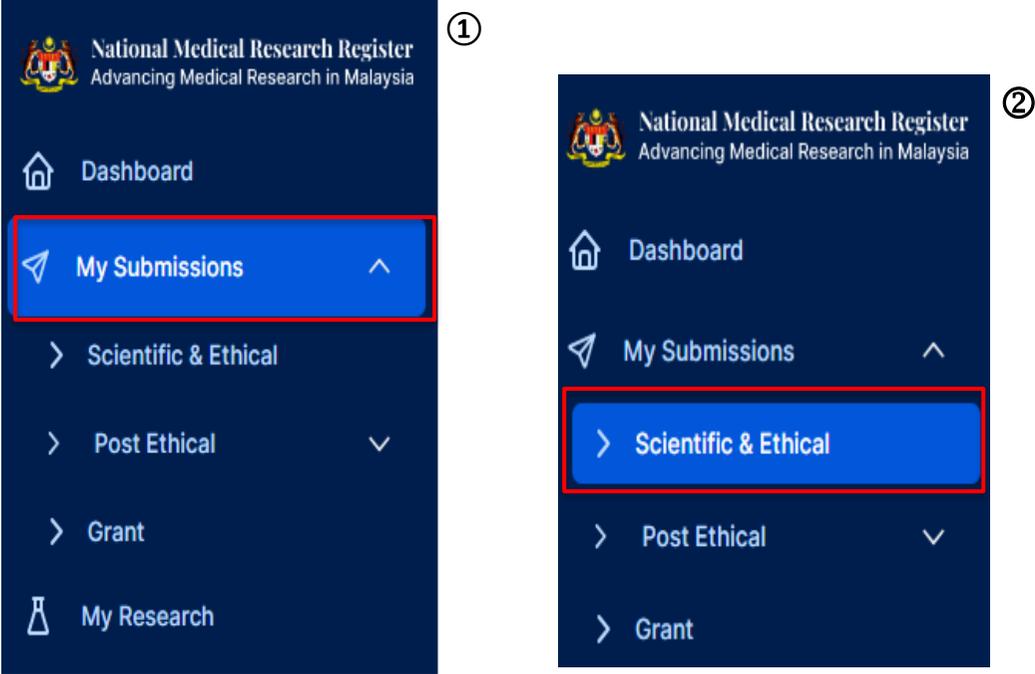
In the Submission Listing, the following action icon is accessible to user:

- Show  icon to view the data of Submission

**** The steps of revision submission will be the same across any level of processing (Research Registration by NMRR, Scientific Review & Ethical Approval by either JPP-NIH and MREC, and Grant Approval by MRG). Please refer to Flowchart for Research Submission/Scientific & Ethical Review Processing and Flowchart for MRG Review for more information on the processing of research submission in MOH.**

2.0 – Existing Research Submission (Deletion of Submission)

2.1 – Deletion of Research Submission (only for submission with the status of “Pending Submission” or “Incomplete Submission/Revision Required”)

No	Step-by-step instructions	Remark
1.	<p>In the case where user have not managed to complete the submission and want to delete the existing Research Submission, scroll over the main menu located on the side of display page, go to “My Submission”. Then Click on the “Scientific & Ethical”</p>  <p>The image contains two screenshots of the National Medical Research Register mobile application interface. The first screenshot, labeled with a circled '1', shows the main menu with the following items: 'Dashboard', 'My Submissions' (highlighted with a red box), 'Scientific & Ethical', 'Post Ethical', 'Grant', and 'My Research'. The second screenshot, labeled with a circled '2', shows the 'My Submissions' screen with the following items: 'Dashboard', 'My Submissions', 'Scientific & Ethical' (highlighted with a red box), 'Post Ethical', and 'Grant'.</p>	

2. A list of all existing Research Submission will be displayed.

Submissions

Keyword: Search NMRR ID, Research ID or Title of the Submission | Status: Select All

EXCEL PDF | Show 10 entries

#	RESEARCH ID	NMRR ID	TITLE	RESEARCH SCOPE	RESEARCH TYPE	STATUS	DAY TO SUBMISSION	ACTION
1	RSCH ID-22-00831-AGA			Public Health / Epidemiology	Applied Research	Incomplete Submission/Revision Required	-	[Icons]
2					Clinical Audit / Quality Assurance / Quality Control	Approval granted via Expedited Review by MREC Chairperson/ Deputy Chairperson	163	[Icon]

Only Research Submission with either status **“Pending Submission”** and **“Incomplete Submission/Revision Required”** – Submission without an assigned NMRR ID is able to be deleted by user.

Icon delete () will be accessible to user under the **“Action”** column in the intended submission.

4. To delete a Research Submission, click on the delete  icon over the intended submission. Click  to confirm the deletion of the Research Submission.

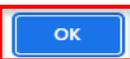
Submissions

Keyword: Search NMRR ID, Research ID or Title of the Submission | Status: Select All

EXCEL PDF | Show 10 entries

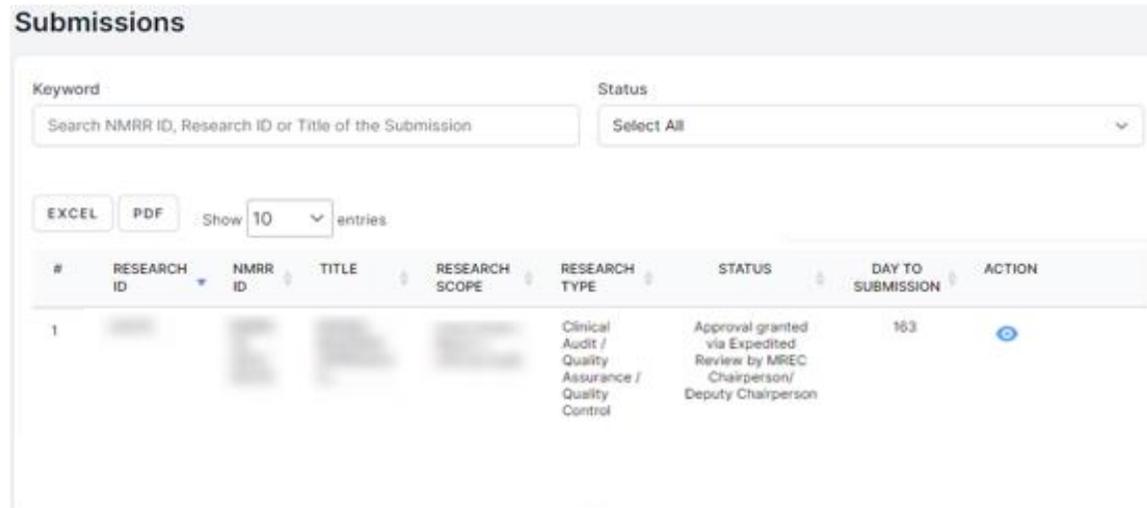
#	RESEARCH ID	NMRR ID	TITLE	RESEARCH SCOPE	RESEARCH TYPE	STATUS	DAY TO SUBMISSION	ACTION
1	RSCH ID-22-00831-AGA			Public Health / Epidemiology	Applied Research	Incomplete Submission/Revision Required	-	[Icons]
2					Clinical Audit / Quality Assurance / Quality Control	Approval granted via Expedited Review by MREC Chairperson/ Deputy Chairperson	163	[Icon]

Are you sure you want to remove this record?

Deletion of an Amendment Submission will be only available for submission that has never been submitted to MREC Secretariat for processing.

Once it is clicked, the Research Submission will be deleted and removed from the Submission listing .



-The End-

3.0 – History of Updates

No.	Update Version	Date of Update	Description of Updates	Prepared by (Checked by)	Endorsement Signature
1.	Version 1.0	22 November 2023	Manual & guideline for revision and deletion of research submission (separation from the main Investigator and CRA Guideline		