User Acceptance Testing

HRRC Reviewer

National Medical Research Register v2.0

National Institutes of Health (NIH)

1.0 – Flow & Function of HRRC Reviewer

1.1 - As HRRC Reviewer (Reviewing submission)

- 1. Go to the url https://nmrr.gov.my
- 2. Login as a necessary individual with an assigned role as HRRC Reviewer and go to the review and approval page.



3. Reviewer should be able see the submission under the assigned secretariat. (It should be stated as (Undergoing Expedited Review by HRRC Reviewers)

eyword				Status			
Search NM	ARR ID, Research ID or Title of the S	lubmission		Select All			
EXCEL	PDF Show 10 v entrie	95					
#	Research ID + NM	IRR ID	Title	Status	Day To Submission	Action	
# 1	Research ID - NM RSCH ID-21- NM 00007-ATK 000	IRR ID IRR ID-21- 005-RW0	Title 0 applied research test	Undergoing Review by HRRC Reviewer	Day To Submission	Action	¢

4. Click on the view data (eye icon) to go into that submission details and to review the submission, go into the Processing Submission page (paper icon)

eyworu				Status		
Search N	MRR ID, Research ID or Tit	le of the Submission		Select All		
EXCEL	PDF Show 10 Research ID	entries NMRR ID	Title 0	Status	Day To Submission	Action
1	RSCH ID-21- 00007-ATK	NMRR ID-21- 00005-RW0	applied research test	Undergoing Review by HRRC Reviewer	0	â 📀 🗘

5. Click on the view data (eye icon) to go into the submission details and to access the checklist and recommendation selection, click the review checklist page (paper icon)

Processing Submission

PPLIED RESEARC				
esearch ID RSCH	I ID-21-00007-ATK NMRR ID NMRR II	D-21-00005-RW0 Protocol ID -	🗎 Last updated on Sep 07, 2021	
tatus Undergoing	Review by HRRC Reviewer			
Review Re	evisions			
EXCEL	PDF Show 10 v entries			
EXCEL	Show 10 v entries			
EXCEL P	Show 10 v entries	Secretariat	Created Date	Action
EXCEL P # 1	Show 10 v entries Revision ID REV ID-21-00020-TQS	Secretariat HRRC Secretariat	 Created Date 07-09-2021 	Action S
# 1 Showing 1	Show 10 v entries Revision ID REV ID-21-00020-TQS to 1 of 1 entries	Secretariat HRRC Secretariat	 Created Date 07-09-2021 	Action O
EXCEL P # 1 Showing 1	Show 10 v entries Revision ID REV ID-21-00020-TQS to 1 of 1 entries	Secretariat HRRC Secretariat	 Created Date 07-09-2021 	Action S Previous Next
# 1 Showing 1	Show 10 v entries Revision ID REV ID-21-00020-TQS to 1 of 1 entries	Secretariat HRRC Secretariat	Created Date 07-09-2021	Action S Previous Next

6. Reviewer may choose the status of each item by clicking on the status dropdown.

RC PROTOCOL REVIEW		
• All(33)		
DATA	STATUS	COMMENTS
Background/Literature Review		
1.1 Is study title appropriate?	Complete. v	e Q
1.2 Is there a protocol identifying number and date?	Complete ~	© Q
1.3 Is the name and institution of investigator/s stated?	Complete ~	g g
General Information		
2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc.	Complete ~	e Q
3.3 is there as assessable review of the notantial handlite of the study?	C	-

4

7. If there is any query or revision required, click on the comment button to add a comment. Click the "comment button" to enter and save the comment intended for the investigator

teach ID RSCH ID-21-00007-ATX NMBR ID NMBR ID-21-00005-RW Protocol ID - Last updated on Sep 07, 2021 trus Undergoing Review by HBRC Reviewer: HRRC PROTOCOL REVIEW All(33) Yes(0) No(0) Not Relevant(0) Complete(33) Not Complete(0) DATA STAT Background/Literature Review 1.1 is study title appropriate? Complete 1.2 is there a protocol identifying number and date? Complete 1.3 is the name and institution of investigator/s stated? Complete 1.3 is the name and institution of investigator/s stated? Complete 1.3 is the name and institution of investigator/s stated? Complete 1.3 is the intervention/drug/device, previous findings of similar studies, methodologies used by similar Complete	
Its Undergoing Review by HRRC Reviewer IRC PROTOCOL REVIEW All(33) Yes(0) No(0) Not Relevant(0) Complete(33) Not Complete(0) DATA STAT Background/Literature Review 11 Is study title appropriate? Complete 1.2 Is there a protocol identifying number and date? Complete 1.3 Is the name and institution of investigator/s stated? Complete 2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc. 	US COMMENTS
RRC PROTOCOL REVIEW • All(33) · Yes(0) · No(0) · Not Relevant(0) · Complete(33) · Not Complete(0) DATA · · · · · · · · · · · · · · · · · ·	US COMMENTS
All(33) Yes(0) Not Relevant(0) Complete(33) Not Complete(0) DATA STAT Background/Literature Review 1.1 Is study title appropriate? Complete 1.2 Is there a protocol identifying number and date? Complete 1.3 Is the name and institution of investigator/s stated? Complete Ceneral Information 2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc.	
DATA STAT Background/Literature Review In Is study title appropriate? Complete 1.1 Is study title appropriate? Complete 1.2 Is there a protocol identifying number and date? Complete 1.3 Is the name and institution of investigator/s stated? Complete General Information Complete 2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc. Complete	US COMMENTS
Background/Literature Review 1.1 Is study title appropriate? Complete 1.2 Is there a protocol identifying number and date? Complete 1.3 Is the name and institution of investigator/s stated? Complete General Information Complete 2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc. Complete	
1.1 Is study title appropriate? Complete 1.2 Is there a protocol identifying number and date? Complete 1.3 Is the name and institution of investigator/s stated? Complete General Information Complete 2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc. Complete	
1.2 Is there a protocol identifying number and date? Complete 1.3 Is the name and institution of investigator/s stated? Complete General Information Complete 2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc. Complete	
1.3 Is the name and institution of investigator/s stated? Complete General Information 2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc. Complete	~ ~
General Information 2.1 is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc. Complete	~ © Q
2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc.	
	~ © Q
omments	
no complete	

Comment

8. Compilation comments can be seen by clicking the compilation & response icon (green box) next to the comment icon (investigator response later will be displayed after the revision has been submitted by the investigator). The compilation also is used during the revision reassignment by the reviewer. Reviewers will be able to see the compilation of comment and investigator answers as below

Justification		
1) (Is the rationale/justification for the study clearly stated in the context of present knowledge?)	Not Complete v	¢ Ç
2) (Does the project address important/relevant scientific/public health issues?)	Not Complete v	¢
3) (Will the proposed research contribute new knowledge in the subject area?)	Not Complete v	¢
Objectives (Are the objectives and/or hypothesis clearly stated and realistic (Specific, Measurable, Achievable, Resourced within the project and Time bound))	Not Complete v	¢ Ç
Expected Outcome and Output (What are the intended outputs and outcomes?)	Not Complete 🗸	¢
Stakeholder		

"Compilatior	comment made b	y secretariat"	
"Investigator	answers to the qu	iery "	

6

9. Grouping of status can be used as a guide to reviewers to see which item are complete, not complete etc.

Processing Submission		1
Research ID RSCH ID-21-00007-ATK NMRR ID NMRR ID-21-00005-RW0 Protocol ID - 🗎 Last updated on Sep 07, 2021		V
Status Undergoing Review by HRRC Reviewer		
HRRC PROTOCOL REVIEW		
All(33) Yes(0) No(0) Not Relevant(0) Complete(33) Not Complete(0)		
	STATUS	COMMENTS
Background/Literature Review		
1.1 is study title appropriate?	Complete ~	© Q
1.2 Is there a protocol identifying number and date?	Complete ~	© Q
1.3 Is the name and institution of investigator/s stated?	Complete ~	© 🖓
General Information		
2.1 Is the literature review complete with sufficient information on the disease or medical condition studied, health issues addressed, the intervention/drug/device, previous findings of similar studies, methodologies used by similar studies, etc.	Complete ~	© Q

10. Once the review is complete, the reviewer will then select the recommendation at the end of each checklist (for protocol & PIS/ICF). Click the submit button to notify Secretariat regarding the completion and the recommendation made.

Reviewer Feedback & Recommenda	ation		
Feedback			
			Submission Recommendation
			Unable to review 🗸 🚿
			Unable to review Revision Required, Go back to Reviewers Revision Required, Go back to Reviewers Revision Reviewers
HRRC PIS/ICF REVIEW			Revision Required, Go back to Secretariat Suggest for Disapproval Completed Review For MREC to Review
All(44)	Not Relevant(0) O Comp	lete(44) O Not Complete	(0)
DATA			STATUS COMMENTS

11. Once the submit button is clicked, all the status and the recommendation will not be able to be changed.

Miscellaneous	
13.1 is the grammar and language acceptable?	Complete v 🕞 Q
13.2 Additional Document & Comment from Reviewers	Complete V 🕞 Q
Reviewer Feedback & Recommendation	
Feedback	
	h
	Submission Recommendation
	Revision Required, Go back to Secretariat

12. Once all required review is completed, the list of review will be disappeared from the submission review dashboard

Submission Review	
Keyword	Status
Search NMRR ID, Research ID or Title of the Submission	Select All
EXCEL PDF Show 10 v entries # Research ID v NMRR ID • Ti	itle 🔹 Status 🔹 Day To Submission 🔹 Action
N	lo data available in table

8